

LANGWATHBY PARISH COUNCIL

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11th May 2024

To the Members of Langwathby Parish Council

You are summoned to attend the **Annual General Meeting and May Meeting** of the Parish Council to be held at 7.30pm on **Thursday 16th May 2024**, at the Village Hall, Langwathby in the Back Room following the Annual Parish Meeting.

John Fleming



Parish Clerk

AGENDA

1. Election of Chairman for Council year 2024/2025

Chairman to sign 'Acceptance of Office' document.

2. To appoint a Vice Chairman for Council year 2024/2025

3. Apologies

4. Minutes

To authorize the Chairman to sign the minutes of the Annual General Meeting held on the 18th May 2023 and the Council Meeting held 24th March 2024 as a true record.

5. Declaration of Interests

To receive declarations of interest by members in respect of items on this agenda.

7 Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)

To decide whether there any agenda items which require consideration for the exclusion of the press and public. (Reference Item 18 – Grants and Honorariums)

8 Public Participation / Open session (15 minutes allowed)

To receive comments and representations from members of the public in relation to any item on the agenda. To include points raised by Parishioners at the Annual Parish Meeting.

9 Westmorland and Furness Councilor Reports

10 To appoint Representatives to Committees

10.1 Langwathby Public Hall Committee

10.2 Langwathby Public Hall Renovation Committee

11. Finance

11.1 To note the following balances as at	31/3/2024	7/5/2024
	£	£
Vat to be claimed	50.94	0.00
Penrith Building Society	15904.41	28904.41
Barclays – Current Account	<u>1631.42</u>	<u>5792.43</u>
Total assets	17586.77	<u>34696.84</u>
11.2 Presentation and Approval of the 31th March 2024 Year End Accounts		
11.3 Presentation and Approval of Interim Accounts since 31st March 2024		
11.4 Accounts to be ratified:		
J Fleming Salary March/ April.		
Includes PAYE underpayment.	1023.97	
John Fleming Office Provision March April	50.00	
CALC – Subscription 2024/2025	258.02	
Room Hire. 21 st March 24	22.50	
11.5 To Agree the Following Payment		
11.5.1 Clerks Expenses to 16 th May 2024	30.80	
11.5.2 Internal Auditor Fee – To agree.		
11.6 To Authorize Items 11.4 and 11.5		
11.7 To Note the Following Receipts:		
Precept	18000.00	
Wayleave	73.19	
VAT Refund	752.75	
11.8 Transfer From Current Account to PBS	13000.00	
11.9 To Approve and Sign Annual Governance Documents 2023/2024		
11.10 Online Banking Authorisation 2024/2025		
11.11 To Review Asset Register for 2024/2025		
11.12 To Review the Risk Assessment and Financial Arrangements for 2024/2025		
11.13 Parish Clerk and Responsible Financial Officer – Fee Review 2024/2025		
To agree increased in line with NALC recommendations for 2024/2025		

12. Planning Matters

2024/0157/FPA High Barn Langwathby Penrith CA10 1NU. Replacement of existing agricultural storage buildings with a new agricultural storage Supported

13. Highways and Land Matters

13.1 Back Lane Light Coxen Lane – Langwathby	An update
13.2 Edenhall Roadside Drainage Issues.	An update
13.3 Langwathby Notice Board Replacement	To discuss
13.4 Edenhall Playground Swings	An update

14 Langwathby Public Hall Renovation Project – An update**15 Revised Emergency Plan – To adopt.****16 Correspondence**

To consider correspondence received since the last meeting and take necessary action.

17 Councillor Matters

An opportunity for Councillors to raise issues on behalf of residents.

Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council.

18 To consider the Payment of Grants and Honorariums**19 Dates of future 2024 meetings**

Venue Langwathby Village Hall, commencing at 7.30pm

18th July - Braithwaite Room, 19th September – Back Room, 21st November – Back Room